

**SEM-SP Executive Committee Meeting
First Quarter Report
Summer 2008 (July)**

The following items were submitted for a phone conference which was re-schedule and held via email. Members of the Executive Committee did weigh in with their answers and hopefully I have accurately recorded those here. Stephen Duncan, secretary SEMSP

Good morning everyone! An agenda for today's SEM-SP Executive Committee meeting is attached. The following items need your action, either through a vote, a discussion, or other. Please look for details on each item in the attached.

1. Discussion on status of SEM-SP listserve; are you receiving posts?

List serve seemed to be working but was difficult to access. Committee moved to migrate the listserv to Yahoo Groups and also established a listserve for just the Executive committee.

2. Discussion on SEM-SP newsletter; how frequently should it be published?

Quarterly seemed to be the consensus.

3. Discussion and VOTE: motion made to purchase a proposed URL for SEM-SP. Cost and proposed URL are included in attached.

A motion was made and seconded to BUY the URL (semsouthernplains.com) at the cost of \$8.75/year. Initial year purchase price donated by Cathy Brigham, as was one year of web hosting.

4. Discussion on content of SEM-SP website; what general categories of information do we want to be sure to include?

It was agreed that when a site is identified, we would try to model our SEM-SP page on an existing page for the Southeast/Caribbean Chapter. It was agreed that, of all the chapters through SEM, this site was the easiest and most logical to navigate. Plus, it was noted that the site maintained the colors, look and feel of the home SEM site, and this was agreed to be advantageous, as it kept the user from even noticing that they had migrated to a new site.

5. Discussion and VOTE: motion made to amend SEM-SP bylaws to include a requirement on financial metrics.

All members seemed in favor of some form of financial metrics. There was discussion as to the amounts needed and how they should be held.

6. Discussion and VOTE: proposed month for 2009 conference; is April the best month for the next SEM-SP meeting? Are there any reasons to exclude the proposed month, or shall we move forward?

Local committee/host school was asked to proceed with the planning for April of 2009. The only concerns were UIL events.

7. Questions were raised about the status of the letter directed to Vida Chenoweth indicating that the student paper prize was written in her honor.

Cathy Brigham reported that letter had not yet been written at the time of the email exchange; the letter was written that same week, and sent to Zoe Sherinian, who volunteered to hand-deliver the letter. If she cannot hand-deliver it, the letter was sent to Zoe in an envelope already addressed to Dr. Chenoweth so that it could simply be dropped in the mail.